

**TRUST SUPPLEMENTARY CHECKLIST  
YEAR ENDED 31 MARCH 2010**



**TRUST NAME:**

.....  
(please complete name)

**PLEASE COMPLETE, SIGN AND RETURN TO OUR OFFICE.**

**SIGNATURE:** .....

**DATE:** .....

**YOUR EMAIL ADDRESS:** .....

For Office Use Only
Date Received: .....
Receivers Signature: .....

We give you our full authority to contact any third party for any purposes relating to our affairs. This authority also applies for the client linking system with Inland Revenue Department and Duns Limited as Tax Agent. We acknowledge that this information would not otherwise be available due to the Privacy Act restrictions but we give our full authority for this statement to be used as written confirmation of our agreement to your obtaining information from any third party for the above mentioned purposes.

Did the Trust earn a taxable income during the year? If yes: please provide details*	Yes/No
Have there been any changes in Trustees during the year? If so, please provide details including copies of the associated documentation.	Yes/No
Did the Trust purchase any assets or investments from the settler(s) during the year? If yes, please provide details.	Yes/No
Have any other assets/investments been purchased or sold during the year? If so, please provide details of the transaction including copies of associated documentation.	Yes/No
Have there been any changes to policies for the management/administration of the Trust assets? If yes, please provide details.	Yes/No
Were there any variations to the Trust deed, resettlements or other major changes to the Trust during the year? If so, please provide details including copies of the associated documentation.	Yes/No
Did the Trust receive any gifts during the year (cash, assets or forgiveness of debt)? Unless this has been completed by Duns Limited, please provide copies of the associated documentation. Please provide contact details of your lawyer..... ..... ...	Yes/No
Have there been any capital or income distributions to beneficiaries during the year? If so, please provide details and a copy of the associated documentation.	Yes/No
Has any beneficiary become Sui Juris (turned 20 years old) during the year? If yes, please indicate which Beneficiary.	Yes/No
Has the Trust made any advances or loans during the year? If so, please provide details and copies of the associated documentation.	Yes/No
Was there any major transaction/event which occurred during the year? If so, please provide details and copies of the associated documentation.	Yes/No

**THE ENCLOSED INFORMATION IS, TO THE BEST OF MY KNOWLEDGE, ACCURATE AND ABLE TO BE USED TO PREPARE THE TRUST INCOME TAX RETURN.**

**\* IF THE TRUST IS A TRADING TRUST: PLEASE ALSO COMPLETE OUR FINANCIAL STATEMENTS CHECKLIST.  
\* IF THE TRUST OWNS A RENTAL PROPERTY: PLEASE ALSO COMPLETE OUR RENTAL CHECKLIST.  
\* IF THE TRUST OWNS A FARM: PLEASE ALSO COMPLETE OUR FARMING SUPPLEMENTARY CHECKLIST.**